

**THE VISAKHAPATNAM CO-OPERATIVE BANK LTD**

*(Multi State Co-operative Urban Bank)*

**HEAD OFFICE, 5TH LANE -DWARAKANAGAR, VISAKHAPATNAM -530016**

Date: 08-10-2020

**Notification for Recruitment of  
Ist Level Accounts Officer (Asst.Manager)**

With reference to our Notification dated.19-09-2020 for Recruitment of Ist Level Accounts Officer, the applying candidates may note the following:

**Educational Qualifications Required:**

- **Inter of CA/ICWA pass along with any Degree Qualification from any Recognised University.**

All the remaining Terms & Conditions of our Notification remain the same.

  
Chief Executive Officer



## Notification for recruitment of Ist Level Accounts Officer (Asst.Manager)

Our Bank is leading Cooperative bank, with more than Rs.6000 crores of business with 50 branches spread over Andhra Pradesh and Telangana. Bank is likely to expand to other States also.

Our bank wishes to recruit Ist Level Accounts officer (Asst.Manager) on permanent basis as per the following terms and conditions.

1	Name of the post	Ist Level Accounts officer (Asst.Manager)
2	Age	Should not be more than 36 years.
3	Eligibility Conditions	<ol style="list-style-type: none"><li>1. Any Degree Qualification from a recognised University.</li><li>2. Inter of CA/ICWA pass</li><li>3. Knowledge of English &amp; Telugu is compulsory</li><li>4. Should be proficient in Accounting, Taxation (Direct &amp; Indirect) &amp; Audit.</li><li>5. Knowledge and experience of Banking Operations, CBS applications, Computer skills desirable.</li></ol>
4	Place of work	Within the area of operations of the bank.
5	Emoluments	Commensurate with Qualification, Experience and Skills.
6	Probation	Selected candidates will be on probation for a period of one year. After completion of Satisfactory Probation Period, they will be placed in Asst.Manager Cadre by suitably fixing in that Pay Scale. Services of the candidates may be terminated at any time during the probation period, without assigning any reason.

### CENTRAL OFFICE



# THE VISAKHAPATNAM COOPERATIVE BANK LTD.

(Regd. No. MSCS/CR/1101/2014)

(MULTI STATE COOPERATIVE URBAN BANK)

7	Minimum work period condition	Candidate should execute a bond for serving the Bank for a minimum period of one year. In case he/she wants to quit before completion of bond period, compensation of Rs.1,00,000/- or as decided by the Board should be paid to the Bank
8	How to apply	<p>Interested candidates may make an application as per the format attached, with their resume and copies of certificates (including 10 th class certificate for proof of date of birth) to the following address. Email id and phone numbers should be mentioned.</p> <p><b>The Visakhapatnam Cooperative Bank Ltd</b>  <b>Central Office,</b>  <b>5<sup>th</sup> lane, Dwarakanagar,</b>  <b>Visakhapatnam-530 016</b></p> <p>Applications can also be delivered by hand. Applications should be received by us on or before 31-10-2020.</p> <p>For any clarification contact HR department at phone number 0891-2788462/ 9963352229/ 9703538225.</p>
9.	Selection Process	Written Examination and / or Interview. Intimation will be sent by email.
10.	Others	Bank has a right to conduct the process or cancel the same without assigning any reason.

Date: 19-09-2020

P. U.   
 19/9/2020  
 Chief Executive Officer

## CENTRAL OFFICE

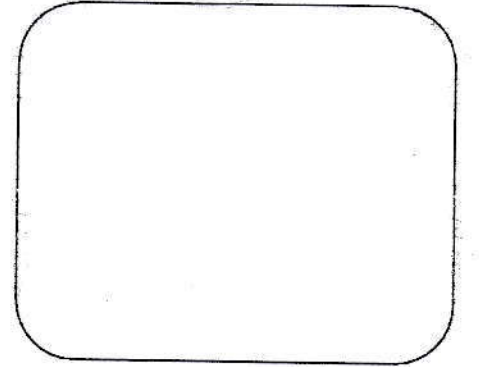
# 47-3-27/3, 5th Lane, Dwarakanagar, Visakhapatnam-530 016, Ph : 0891-2788461, 2788466, Fax : 0891-2788466  
 E-mail : accounts@vcbl.in, Website : www.vcbl.in

**APPLICATION FORM FOR THE POST OF**  
**Ist Level Accounts Officer (Asst. Manager)**

1	Name	
2	Fathers name/ husband name	
3	Gender	
4	Date of Birth and Age	
5	Full Address with Pin code	
6	Phone Number	
7	Email id	
8	Educational Qualifications	
9	Knowledge in English	
10	Knowledge in Telugu	
11	Computer Knowledge	
12.	Previous Experiences if any	

Copies of certificates in support of age, educational qualifications, experience, Adhar Card, PAN Card should be enclosed

\*\* Latest Photo should be attached to this application



Date:

Signature of the candidate